

Monroe County YMCA - HTC Center
Facility Rental Request Form

*Facility Rental is not booked until confirmation is received from a YMCA Program Director.

Requested Date(s) of Rental: _____

Purpose of Rental: _____

Organization Name (if applicable): _____

Contact Person: _____

Phone: _____ **Email Address:** _____

Private Event Rental Packages/One-Time Event

Community Room: \$50/hour YMCA Member \$80/hour Non-Member (# of Attendees: _____)

Gymnasium: \$45/hour YMCA Member \$90/hour Non-Member (# of Attendees: _____)

Swimming Pool: \$75/hour YMCA Member \$150/hour Non-Member (# of Attendees: _____)

*Maximum 2 hour rental

*Chairs and tables are available upon request, if needed please indicate: **Chairs:**_____ **Tables:**_____

*Rentals listed above are priced while the YMCA is open for regular business hours. If outside of business hours, there will be an additional charge of \$15 per hour.

Sports Team Long Term Rentals

Gymnasium: \$60/hour Team Rental Rate

*Maximum 2 hour rental

*Rentals listed above are priced while the YMCA is open for regular business hours. If outside of business hours, there will be an additional charge of \$15 per hour.

*Certificate of Liability Insurance required for Team rentals.

*Teams will need to follow the SafeSport Act and be willing to provide copies of background screenings of staff participating in team rentals upon request.

Overnight Rental: \$100/hour for YMCA members \$175/hour for Non-members Overnight rentals begin at 9pm or 10pm, and there is a maximum of 8 hours. *If wanting to use the pool during overnight rental, it must be used in the first two hours of the rental. There will be an additional charge of \$40 per hour of pool usage.

YMCA Cancellation Policy

- Parties include a \$50 non-refundable cancellation fee.
- All parties must be cancelled with a 2 week written notice. Those cancelled less than 2 weeks before the party will only be eligible for a 50% refund.
- If you would like to reschedule your party, we require at least 3 weeks' written notice. If we're able to accommodate the new date, an additional \$15 rescheduling fee will apply.
- If the YMCA cancels, we will reschedule or refund 100%.

My signature below verifies that I am requesting the above party package, I have read and understand the cancellation policy, and I am aware that payment is due in full upon confirmation of my party date to hold my reservation.

Total amount due: _____ **Payment Type:** _____

Signature of Responsible Party: _____ Date: _____

YMCA USE ONLY: Date of Party: _____ Staff Contact: _____

CONDITIONS OF GUEST/PROGRAM PARTICIPANTS

Guest/Program Participant Health: The participant represents that he/she is in physically sound condition and understands that participation in YMCA activities including but not limited to: group exercise, weight training, recreational sports, and use of pools, spas, sauna, steam rooms, and fitness equipment carry a potential risk of injuries or illness. The participant further understands that the Gateway Region YMCA assumes no responsibility for any such injury or illness. Consult with your physician before beginning any exercise program.

Guest/Program Participant Conduct and Right to Use the Facility: The participant agrees to abide by all policies and procedures of the Gateway Region YMCA and its branches. Understand that failure to act in accordance with these rules may result in expulsion from the YMCA and revocation of usage privileges.

Property Loss: The participant understands that the YMCA is not responsible for personal property lost, damaged or stolen while using YMCA facilities, including parking lots, or while participating in YMCA programs.

Photograph Permission: For adequate sufficient consideration, the receipt of which is hereby acknowledged, the participant hereby gives permission for the YMCA to use, without limitation, photographs, film footage or tape recordings which may include the participant image or voice for the purposes of promoting or interpreting YMCA programs.

Insurance: The participant understands that the YMCA does not provide any accident or health insurance for its members or participants and further understands it is the participants responsibility to provide such services.

Medical Treatments: The participant gives permission for YMCA staff or volunteers to provide emergency medical treatment, and to arrange transport to an emergency center for treatment. Also, the participant consents to medical treatment deemed immediately necessary or advisable by a physician.

Cell Phone Policy: In consideration of the privacy of our members and to ensure their safety, cell phone use at the YMCA is restricted to specific areas. Cell phones cannot be used in the locker room, pool deck, or in the fitness center.

Swim Policy for Parties: Any child ages 6-13 must take the swim test in order to swim alone. If a child chooses not to swim, they must stay in the shallow end. Any child under the age of 6 requires 1 parent in the water per 5 children. *Swim Test: Swimmers start in the shallow end and swims front or back stroke into the deep end, treads water for 30 seconds, swims the remainder of the length, and exits the pool without assistance.*

Release of Liability/Participation: I am an adult age 18 or older and wish to participate in YMCA activities. In addition, if applicable, I give permission for my dependents to participate in YMCA activities. I understand the risk associated with these activities and assume such risks. Therefore, in exchange for the YMCA allowing me, and if applicable, my spouse and my dependents to participate in YMCA activities, I understand and expressly acknowledge that I release the YMCA, its employees, its boards, members, volunteers or guests from all liability for any injury, loss or damage connected in any way to my/our participation in YMCA activities whether on or off YMCA property.

It is understood that your group will:

- Abide by all facility rules and regulation of the Monroe County YMCA—HTC Center.
- Be responsible for the conduct, behavior, and location of all participants of the group while using the YMCA. • Stay in the designated area assigned. Persons found in areas designed as off limits (for party rental purposes) will be asked to leave the YMCA.
- Not misuse the YMCA's equipment or disregard staff safety instructions. Person or groups misusing equipment or non-compliant to safety rules will be asked to leave the facility and will be billed for any damages.
- Provide proof of insurance if required for rental of the facility. Rental groups will be informed if such proof is needed.

Parent/Guardian Signature: _____ Date _____

Staff Signature: _____ Date _____